

## **Privacy Policy of Biel English Church.**

Biel English Church is committed to safeguarding and preserving the privacy of the individuals and organisations we deal with in line with the legislation set out under the UK Data Protection Act 2018 (DPA) and European General Data Protection Regulation (GDPR). Our objective is to be fair, open and transparent about the data we collect.

Personal information may be collected in a number of ways and shared within the Biel English Church where it is necessary to carry out our work and avoid inconvenience to those whose information we hold. Biel English Church seeks to collect only the minimum amount of information necessary.

For example, Biel English Church collects information for keeping our supporters up to date with the latest news and events via email and printed newsletters.

To ensure we remain aware of many people's longstanding associations with Biel English Church, details of e.g. correspondence and donations may be stored securely for as long as they remain relevant or are legally required.

We may make use of cookies on its websites in the following ways:

- Where strictly necessary to enable you to move around the site or to provide certain basic features.
- To enhance the functionality of the website, for example by storing your preferences.
- To collect anonymous statistical information about users visiting our site, for example the number of times they visit different pages and how they are getting to those pages. This information is used to help us improve our website's relevance and usability.

All information stored in cookies from our websites is strictly anonymous. You may turn off or block cookies in your browser but portions of this site may no longer function properly. Biel English Church accepts no liability for any loss of functionality as a result of disabling cookies.

Where any personal information is submitted to our websites, for example through a contact form or survey, its use will be governed by the following statements:

- Information will not be used for any purpose other than that specified at the time of collection.

- Information will be treated confidentially and in accordance with the legal provisions concerning data protection.

Where we collect your personal information, you maintain the right:

- To ask for a copy of the data we hold on you
- To ask us to delete data on you that we no longer need
- To ask us to correct data about you that is wrong
- To ask us to let you take a copy of your data in a portable format to another organisation
- If you gave us your data with specific consent, you have the right to withdraw that consent at any time.

We regularly review our privacy notices and update them as and when required, for example to reflect changes in legislation. If you have any further questions or a complaint regarding privacy at Biel English Church or how we use personal information, please contact a Church Warden or the Chaplain.